

| Sr.No. | Particular                                                                                                                                                                                                                                                                                                                        | Answer                                                                                                                                                                                            |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)    | the particulars of its organisation, functions and duties;                                                                                                                                                                                                                                                                        | <b>Over view (Website)</b>                                                                                                                                                                        |
| (ii)   | the powers and duties of its officers and employees;                                                                                                                                                                                                                                                                              | <b>Employee Service &amp; Conduct rules (Website)</b>                                                                                                                                             |
| (iii)  | the procedure followed in the decision making process, including channels of supervision and accountability;                                                                                                                                                                                                                      | <b>BOM Meeting Proceeding<br/>Academic Council Proceeding</b>                                                                                                                                     |
| (iv)   | the norms set by it for the discharge of its functions;                                                                                                                                                                                                                                                                           | <b>University Act 1987 &amp; Statutes<br/>Employee Service &amp; Conduct rules<br/>Teachers &amp; Officers Service &amp; Conduct rules<br/>Non-Teaching Employees Service &amp; Conducts rule</b> |
| (v)    | the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;                                                                                                                                                                                | <b>University Act 1987 &amp; Statutes<br/>Employee Service &amp; Conduct rules<br/>Teachers &amp; Officers Service &amp; Conduct rules<br/>Non-Teaching Employees Service &amp; Conducts rule</b> |
| (vi)   | a statement of the categories of documents that are held by it or under its control;                                                                                                                                                                                                                                              | <b>Latest News<br/>Tender<br/>Office Order<br/>Advt./Recruitment</b>                                                                                                                              |
| (vii)  | the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;                                                                                                                                     | <b>BOM Meeting Proceeding<br/>Academic Council Proceeding</b>                                                                                                                                     |
| (viii) | a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public; | <b>BOM Meeting Proceeding<br/>Academic Council Proceeding</b>                                                                                                                                     |
| (ix)   | a directory of its officers and employees;                                                                                                                                                                                                                                                                                        | <b>Telephone Directory</b>                                                                                                                                                                        |
| (x)    | the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;                                                                                                                                                                                     | <b>Under Process</b>                                                                                                                                                                              |
| (xi)   | the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;                                                                                                                                                                                     | <b>Under Process</b>                                                                                                                                                                              |
| (xii)  | the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;                                                                                                                                                                                               | <b>N/A</b>                                                                                                                                                                                        |
| (xiii) | particulars of recipients of concessions, permits or authorizations granted by it;                                                                                                                                                                                                                                                | <b>N/A</b>                                                                                                                                                                                        |
| (xiv)  | details in respect of the information, available to or held by it, reduced in an electronic form;                                                                                                                                                                                                                                 | <b>Available on Website</b>                                                                                                                                                                       |
| (xv)   | the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;                                                                                                                                                            | <b>For student &amp; Staff</b>                                                                                                                                                                    |
| (xvi)  | the names, designations and other particulars of the Public Information Officers;                                                                                                                                                                                                                                                 | <b>RTI Information</b>                                                                                                                                                                            |
| (xvii) | such other information as may be prescribed and thereafter update these publications every year;                                                                                                                                                                                                                                  | <b>Annual Report, Publication etc uploaded time to time</b>                                                                                                                                       |